

# UC Irvine Alumni

## CHANCELLOR'S AWARD OF DISTINCTION APPLICATION FORM 2024-25

Please follow directions carefully and complete this application accurately in its entirety. Include required attachments. **Incomplete or late applications will not be considered.**

### 1) PERSONAL INFORMATION

Name (As printed on transcript) \_\_\_\_\_  
Last First Middle

E-mail Address \_\_\_\_\_ Student ID \_\_\_\_\_

Phone Number \_\_\_\_\_

Permanent Address \_\_\_\_\_  
Number and Street

City State Zip

Local Address (If different from above) \_\_\_\_\_  
Number and Street

City State Zip

### 2) SCHOLASTIC INFORMATION

a. Please check off the school for which your major is represented. If multiple majors, check all that apply. Do not check for a minor.

- |  |  |
|--|--|
| <input type="checkbox"/> Claire Trevor School of the Arts                      | <input type="checkbox"/> Sue & Bill Gross School of Nursing              |
| <input type="checkbox"/> Charlie Dunlop School of Biological Sciences          | <input type="checkbox"/> School of Pharmacy & Pharmaceutical Sciences    |
| <input type="checkbox"/> The Paul Merage School of Business                    | <input type="checkbox"/> School of Physical Sciences                     |
| <input type="checkbox"/> School of Education                                   | <input type="checkbox"/> Joe C. Wen School of Population & Public Health |
| <input type="checkbox"/> The Henry Samueli School of Engineering               | <input type="checkbox"/> School of Social Ecology                        |
| <input type="checkbox"/> School of Humanities                                  | <input type="checkbox"/> School of Social Sciences                       |
| <input type="checkbox"/> Donald Bren School of Information & Computer Sciences |  |

b. Please complete the following information:

Major(s): \_\_\_\_\_

Minor (if applicable): \_\_\_\_\_

Date of graduation:  Fall 2024  Winter 2025  Spring 2025  Summer 2025

Total Cumulative Grade Point Average (3.500 or higher required): \_\_\_\_ . \_\_\_\_ \_\_\_\_ \_\_\_\_

**3) UC IRVINE REGISTRAR TRANSCRIPT \*\*\*ATTACHMENT REQUIRED\*\*\***

- a. Please attach a copy of your UC Irvine transcript through Fall 2024 from the Registrar's Office.

-StudentAccess copies are not eligible

-Only Registrar official or unofficial transcript copies including Fall grades will be accepted

-Please plan ahead to eliminate complications securing a transcript

-Instructions on how to obtain a Registrar's transcript while off-campus are provided in the following link:

<http://www.reg.uci.edu/services/transcripts/unofficial.html>

**4) LETTER OF RECOMMENDATION \*\*\*ATTACHMENT REQUIRED\*\*\***

- a. Please include only 1 letter of recommendation from a UC Irvine faculty or staff member.

-If faculty/staff express concerns about confidentiality, please have them either submit their letter of rec to the attention of Blake Stone ([bstone@uci.edu](mailto:bstone@uci.edu)) or in an envelope with their signature or seal across the flap. It should be submitted with your application, sealed and unopened, in the same order as listed on the following instructions page. Letters of recommendation submitted in a sealed envelope require that you submit your completed application via in person or by mail.

**5) RESUME OR CURRICULUM VITAE \*\*\*ATTACHMENT REQUIRED\*\*\***

- a. Please include a resume or curriculum vitae detailing your extracurricular activities, employment, research, honors and awards.

**6) PERSONAL ESSAY \*\*\*ATTACHMENT REQUIRED\*\*\***

- a. Submit a personal essay of a maximum of 500 words using standard formatting. (Regular Times New Roman, font size 12, and double-spaced)

**TOPIC:**

Please describe your involvement in, and contribution to, the UC Irvine campus community. How have you shown exemplary character while at UC Irvine and devoted your time and talents to benefit the campus community through research, leadership or service?

**7) SIGNATURE**

I have read and understand the enclosed information. I affirm that the information which I have provided on this application form and required attachments that I have submitted is complete, accurate and true to the best of my knowledge.

I consent to allow the Office of Academic Integrity & Student Conduct to disclose the contents of my academic and disciplinary conduct file to the UC Irvine Alumni Association for the purposes of final eligibility evaluation for the Chancellor's Award of Distinction. I understand recipients of this award must have clean academic and student conduct records with UC Irvine. I also understand that furnishing false information may result in disciplinary action pursuant to the UC Irvine Code of Student Conduct.

\_\_\_\_\_  
Signature of applicant (in ink)

\_\_\_\_\_  
Date of application

***PLEASE SEE NEXT PAGE FOR IMPORTANT INSTRUCTIONS***

# **ON HOW TO SUBMIT YOUR APPLICATION**

## **HOW TO SUBMIT YOUR APPLICATION**

Please read these submission instructions carefully. Failure to follow instructions as indicated will result in your application not being included for consideration. No phone calls please. Only include required items as listed below. **Omit this instructions page when submitting your packet.**

### **OPTION 1: Via Email (Preferred)**

- 1) Gather all required documents and place in the order indicated:

**Application > Registrar Transcript > Letter of Rec. > Resume/CV > Essay**

- 2) Scan and save as a single .pdf file
- 3) Name the .pdf file exactly as your full name on your transcript:
  - a. Example 1: Last, First Middle.pdf
  - b. Example 2: Last, First.pdf
- 4) Compose an email as follows:

*Send to:* [alumni@uci.edu](mailto:alumni@uci.edu)

*Title:* CAD Application

*Attachment:* (Your .pdf packet as explained above)

*Message:* Include a short message with your name and that you are applying for the Chancellor's Award of Distinction

- 5) Submit the email to ensure delivery by the deadline

**Complete applications must be received by Friday, Feb. 21, 2025 at 4 p.m. PDT. No exceptions.**

### **OPTION 2: Via In-Person Delivery/Mail**

- 1) Gather all required documents and place in the order indicated:

**Application > Registrar Transcript > Letter of Rec. > Resume/CV > Essay**

- 2) All documents must be single-sided and on 8.5x11 inch paper. Do not include any double-sided printed documents. Back sides of double-sided documents will not be considered.
- 3) Attach documents with a paperclip, binder clip, or not at all. Do not staple.
- 4) Place in an envelope and address to:

ATTN: CAD Application  
UC Irvine Alumni Association  
Newkirk Alumni Center  
450 Alumni Court  
Irvine, CA 92697-1225
- 5) If mailing, we recommend ensuring delivery is guaranteed by the deadline date/time.

**Complete applications must be received by Friday, Feb. 21, 2025 at 4 p.m. PDT. No exceptions.**

Award Recipients will be notified just prior to graduation. No phone calls please.

**Omit this instructions page when submitting your packet.**