

UCI Alumni

Chapter Funding Checklist for Affinity Chapters

Each chapter will be allocated a \$1,000 stipend annually (Tier 1) with the understanding that all items in Tier 1 will be completed within the fiscal year end. Chapters can qualify for funding levels Tier 2 or 3 for the next fiscal year based on previous year's performance. Completed checklists must be submitted to your Chapter Liaison by May 31st (include projected events for June). Note: Newly chartered chapters will begin with Tier 1 funding.

Tier 1 - All items in this tier are to be completed yearly in order to maintain an active chapter status and receive UCIAA administrative support and \$1,000 stipend.		
<input type="checkbox"/>	For new board members, submit Contact Forms, Security and Use Statements (Officers & Committee), and signed Leadership Board Expectations Documents	
<input type="checkbox"/>	Submit Annual Event Plan by September 1st	
<input type="checkbox"/>	Implement quarterly leadership meetings (Chapter Liaison Invitation Required). Dates of meetings: _____, _____, _____, _____	
<input type="checkbox"/>	Maintain an active online community and celebrate cultural milestones, heritage months, and traditions	
<input type="checkbox"/>	Chapter Board participation at the Annual Chapter Leadership Summit & bi-monthly Chapter Calls	
<input type="checkbox"/>	Host (1) Chapter event that features your community's culture	
	<input type="checkbox"/> Event date: _____ Name: _____	
<input type="checkbox"/>	Support at least (2) UCI Alumni Association engagement events throughout the year:	
	<input type="checkbox"/> UCI Homecoming	<input type="checkbox"/> Giving Day
	<input type="checkbox"/> Dinner with Anteaters	<input type="checkbox"/> Annual Meeting
<input type="checkbox"/>	Support: Anteaters in Service Day, support your community	
Tier 2 - All items in this tier are to be completed in addition to Tier 1 requirements, to receive a \$1500 stipend at the start of the next fiscal year.		
<input type="checkbox"/>	Collaborate with an associated student organization on a culture-focused event to boost recruitment and overall goodwill	
	<input type="checkbox"/> Event date: _____ Name: _____	
<input type="checkbox"/>	Organize a program to support graduation for your respective cultural community	
	<input type="checkbox"/> Event date: _____ Name: _____	
<input type="checkbox"/>	Connect with recent UCI graduates (i.e. letter, event, mentorship) – <i>CC your chapter liaison on the communication</i>	
Tier 3 - All items in this tier are to be completed in addition to Tier 1 and Tier 2 requirements, to receive a \$2000 stipend at the start of the next fiscal year.		
<input type="checkbox"/>	Establish/maintain scholarship program for students active in your community (min. \$500 annual scholarship) and 3 readers	
<input type="checkbox"/>	Host (1) Chapter event that focuses on one of the following: career and/or professional development, networking	
	<input type="checkbox"/> Event date: _____ Name: _____	
<input type="checkbox"/>	Submit an annual report of your chapter's activities	

Chapter Representative: _____
Printed Name
Signature
Date

Hiatus Mode – If a chapter is unable to complete Tier 1 requirements, then they must go through the following process for the following fiscal year:

1. Strategy meeting(s) with Chapter Liaison & active board members
2. Submit an annual plan after strategy meeting for review and approval
3. Once annual plan is approved, Chapter Event Approval Request should be submitted in order to receive access to stipend funds.