

# UCI Alumni

## Alumni Chapter Leadership Board Responsibilities

The UCI [ ] is a volunteer organization of the UCI Alumni Association whose purpose is to enrich the lives of alumni and engage them in a lifelong advancement of UCI.

I will uphold the organization's bylaws and agree to the following responsibilities as a leadership member of the UCI [ ].

1. Fulfill requirements as defined on the Chapter Funding Checklist by June 30
2. Support UCI Alumni Association engagement opportunities
3. Comply with all university policies pertaining to financial reimbursements, event planning, marketing/branding standards, etc.
4. Communicate regularly with your chapter liaison.
5. Participate in chapter-related meetings and all chapter-hosted events.
6. Make sound informed decisions, avoiding conflict of interest and acting in good faith and in the best interest of the organization at all times.
7. Foster a sense of safety and belonging at all chapter activities.
8. Be an ambassador of the UCI Alumni Association & promote the standard call-to-actions to Anteaters everywhere:
  - Get involved in a chapter
  - Be a mentor to current students or young alumni
  - Become a life or annual member of the UCI Alumni Association
  - Update your contact information
  - Make a gift to UCI

**And above all, have fun and make UCI more engaging for all Anteaters!**

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Signed

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Date